

## STAFF REPORT

**SUBJECT:** Amendment #2 to Staff Augmentation Contract with San Joaquin Regional Rail Commission

**RECOMMENDED ACTION:** Authorize the Executive Director to Amend Contract C-17-082 with the San Joaquin Regional Rail Commission to extend the term to December 30, 2020

### DISCUSSION:

Former San Joaquin Council of Governments (SJCOG) Project Manager Kevin Sheridan left the agency June 2, 2017, to take a similar position at the San Joaquin Regional Rail Commission (SJRRRC). Several of his assignments had not been completed at the time. As a result, the SJCOG Board authorized entering into a contract with the SJRRRC for up to 20% of Mr. Sheridan's time in an amount not to exceed \$56,000. The SJCOG Board subsequently approved an amendment to extend the contract through June 30, 2019 and increase the not-to-exceed amount to \$64,000.

A remaining contract balance of approximately \$23,000 is projected through the end of June. Mr. Sheridan is still working on several key projects. Recently, the construction contractors for the State Route (SR) 4 Crosstown Freeway Extension and the SR 99 South Stockton Widening both filed for arbitration. These arbitration claims may lengthen the Caltrans close out process for the two projects by up to 2.5 years. SJCOG staff recommends amending the contract to extending the term to December 31, 2020. This will allow Mr. Sheridan to continue working for SJCOG on an as needed basis during the next fiscal year. The work hour commitment will fluctuate from 5-10 hours per month. The scope of services will include:

- Continue close-out of construction contracts on the Measure K State Highway Projects
- Assist SJCOG staff on project delivery efforts for the State Route 99/120 Connector Project and the I-205 Widening Project
- Work with SJCOG staff to address issues that develop related to his past work assignments

### RECOMMENDATION:

SJCOG staff recommends the Board authorize the Executive Director amend contract C-17-082 with the San Joaquin Regional Rail Commission to extend the term to December 31, 2020.

**FISCAL IMPACT:**

The proposed amendment would not increase the not-to-exceed amount. Salary savings from the departure of the Project Manager will continue to be used for this contract.

**BACKGROUND:**

SJCOG employed Kevin Sheridan for almost ten years in a full-time Project Manager position. While many of the Project Manager's assignments have been transitioned to existing SJCOG staff, there are some critical assignments that are in the agency's best interest for him to complete. The time cost to secure expertise and loss of institutional knowledge were key factors that led to SJCOG approaching SJRRC on the concept of staff augmentation services for project delivery services.

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